

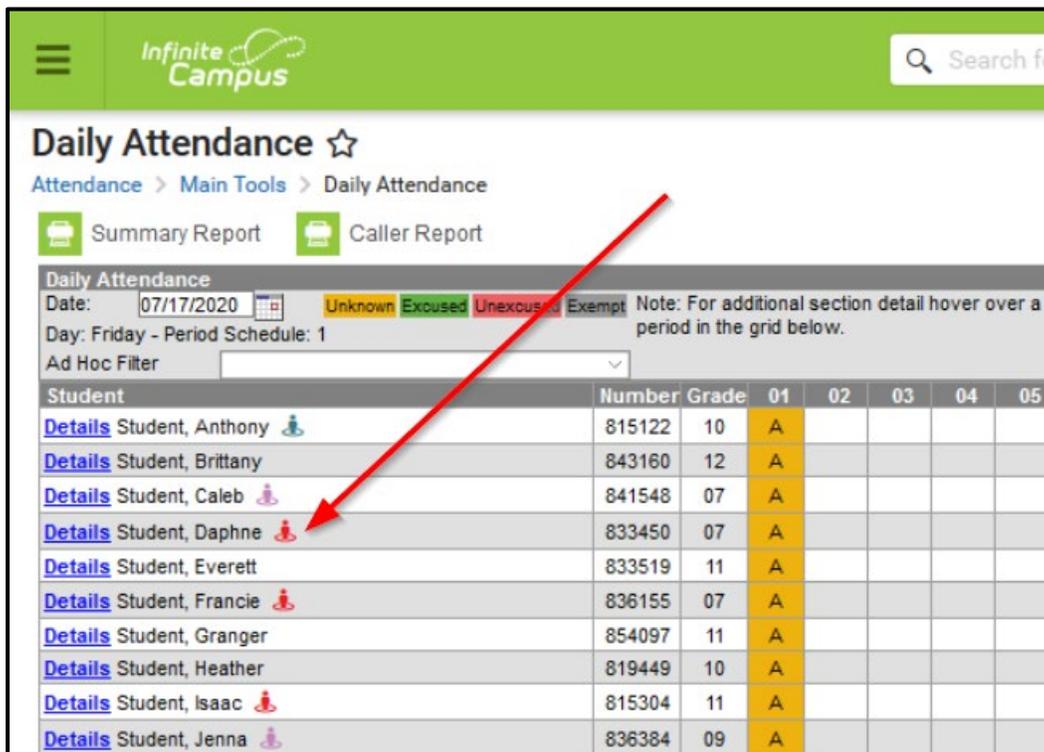
Blended Learning Guide Updates:

This seven page guide will highlight all the new updates Infinite Campus has implemented to facilitate Blended Learning at schools. If you have any questions or concerns, please log a ticket into Web Help Desk at <https://webhelpdesk.washoeschools.net/>

DAILY ATTENDANCE UPDATE FOR BLENDED LEARNING:

Path: Attendance > Daily Attendance

The Daily Attendance tool now includes the Blended Learning Group icon next to a student's name when the student's group is In Person or Distance Learning on the selected date to provide clarity.



The screenshot shows the Infinite Campus interface for Daily Attendance. At the top, there is a search bar and navigation links. Below the search bar, the title 'Daily Attendance' is displayed with a star icon. The breadcrumb trail is 'Attendance > Main Tools > Daily Attendance'. There are two buttons: 'Summary Report' and 'Caller Report'. The main section is titled 'Daily Attendance' and includes a date selector set to '07/17/2020', a status filter (Unknown, Excused, Unexcused, Exempt), and a note: 'Note: For additional section detail hover over a period in the grid below.' Below this is an 'Ad Hoc Filter' dropdown. The main table has columns for 'Student', 'Number', 'Grade', and five periods (01, 02, 03, 04, 05). The table lists several students, with 'Student, Daphne' highlighted by a red arrow pointing to a red person icon next to her name.

Student	Number	Grade	01	02	03	04	05
Details Student, Anthony	815122	10	A				
Details Student, Brittany	843160	12	A				
Details Student, Caleb	841548	07	A				
Details Student, Daphne	833450	07	A				
Details Student, Everett	833519	11	A				
Details Student, Francie	836155	07	A				
Details Student, Granger	854097	11	A				
Details Student, Heather	819449	10	A				
Details Student, Isaac	815304	11	A				
Details Student, Jenna	836384	09	A				

CLASSROOM MONITOR UPDATE FOR BLENDED LEARNING:

Path: Attendance > Classroom Monitor

Students who are in the In Person group (not Distance Learning) for the day display first. Distance Learning students display with a Participated indicator next to their name if their participation is confirmed by the teacher or student check in. Attendance can be recorded the same way as attendance is recorded for In Person group students. However, if students check in and/or teachers confirm a student's participation, attendance for Distance Learning students does not need to be entered on the Classroom Monitor. Participation records (student check in and/or teacher confirmation) override attendance records entered manually.

Classroom Monitor ☆
 Attendance Office > Attendance Management > Classroom Monitor

Classroom Monitor

This tool monitors classroom attendance.

Date: 07/16/2020 Refresh Incomplete Teacher Attendance Primary Teachers Only Last Refreshed: 02:57:03 PM

Teacher	Dept	Contact	00	01	02	03	04	05	06	07																																																
<div style="border: 1px solid gray; padding: 5px;"> <p>8552-4 Spanish Immersion 10 I</p> <p>Teacher: Staff, Maria</p> <p>Close Save</p> <p>Date Selector: 07/16/2020 Change Date</p> <table border="1"> <thead> <tr> <th>Student Name</th> <th>P</th> <th>A</th> <th>T</th> <th>Excuse</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>8552-4 Spanish Immersion 10 I</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6">Students: 4 Totals: 3 1 0</td> </tr> <tr> <td>12 Student, Amber</td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> <tr> <td>12 Student, Ben</td> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> <tr> <td>12 Student, Callie</td> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> <tr> <td>Virtual</td> <td colspan="2">✓ Participated</td> <td></td> <td></td> <td></td> </tr> <tr> <td>12 Student, Dylan</td> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> </tbody> </table> </div>											Student Name	P	A	T	Excuse	Comments	8552-4 Spanish Immersion 10 I						Students: 4 Totals: 3 1 0						12 Student, Amber	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>			12 Student, Ben	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>			12 Student, Callie	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>			Virtual	✓ Participated					12 Student, Dylan	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
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STUDENT SCHEDULE UPDATES FOR BLENDED LEARNING:

Path: Student Information > General > Schedule

*An indication of a student being in a Distance Learning group has been added to the **Student Schedule** when viewing the schedule by Day, Week or Agenda.*

Schedule ☆
 Student Information > General > Schedule

Today Tuesday, July 14, 2020 - Tuesday, July 21, 2020 Day Week Agenda

Date	Time	Course
14 Tuesday July, 2020 Q1 Virtual	7:20 AM - 8:11 AM	No Scheduled Course Period 01
	8:18 AM - 9:05 AM	No Scheduled Course Period 02
	9:12 AM - 9:59 AM	No Scheduled Course Period 03
	10:06 AM - 10:53 AM	English 9 I Period 04
	11:00 AM - 12:19 PM	English 9 I Period 05
	12:26 PM - 1:13 PM	No Scheduled Course Period 06
	1:20 PM - 2:10 PM	No Scheduled Course Period 07
15 Wednesday July, 2020 Q1	7:20 AM - 8:11 AM	No Scheduled Course Period 01

STUDENT SCHEDULE UPDATES FOR BLENDED LEARNING, CONTINUED:

Path: Student Information > General > Schedule

Upon printing a students' schedule, a students' designated group will display underneath their classes.

20-21 BILLINGHURST MIDDLE SCHOOL 6685 CHESTERFIELD LANE, RENO NV 89523 Page 1 of 1		Student Schedule For Grade: 07 Term(s): T1 T2 Courses enrolled: 9 Mailing Address:	
	Term T1 (08/10/20- 10/16/20)	Term T2 (10/19/20- 12/17/20)	
ENRICH	911-1 (ALL) STRATEGY GAMES GREENE, K Rm: 430	664-2 (ALL) DRAWING DANDOIS, L Rm: 210	
01	481-6 (ALL WED, ALL) SPANISH 1 KAHL, K Rm: 850	481-6 (ALL WED, ALL) SPANISH 1 KAHL, K Rm: 850	
02	214-1 (ALL WED, ALL) MATH 7 TBA Rm: 820	214-1 (ALL WED, ALL) MATH 7 TBA Rm: 820	
03	560-1 (ALL WED, ALL) BASKETBALL ROWE, M Rm: GYM	560-1 (ALL WED, ALL) BASKETBALL ROWE, M Rm: GYM	
04	630-1 (ALL WED, ALL) CHORUS HEGLUND, N. Rm: 1016	630-1 (ALL WED, ALL) CHORUS HEGLUND, N. Rm: 1016	
05	124-476 (ALL WED, ALL) ELA 7 FLEEGLER, B Rm: 330 Team: 4	124-476 (ALL WED, ALL) ELA 7 FLEEGLER, B Rm: 330 Team: 4	
06	340-476 (ALL WED, ALL) SCIENCE 7 WOOD, I Rm: 410 Team: 4	340-476 (ALL WED, ALL) SCIENCE 7 WOOD, I Rm: 410 Team: 4	
07	414-476 (ALL WED, ALL) SOCIAL STUDIES 7 NYBERG L Rm: 310 Team: 4	414-476 (ALL WED, ALL) SOCIAL STUDIES 7 NYBERG L Rm: 310 Team: 4	
Counselor: TORCASO, GIACINTA Blended Learning Group: Group B			

SECTION ROSTER PRINT OUT UPDATES:

Path: Scheduling > Courses > Course > Section > Roster

An indication of a student being in a Blended Learning Group and a total number of students who are in Blended Learning Groups has been added to the Section Roster tool.

Section Roster ☆
 Scheduling & Courses > Courses > Section Roster

Print Options

Active Students

Active Students: 30 Males:14 Grade 12: 30
 Females:18

Blended Learning Group Summary:
 A: 8 (M:5 F:3) B: 9 (M:3 F:6) C: 7 (M:4 F:3)
 D: 6 (M:2 F:4)

Name	Gender	DOB	Start Date	End Date	Home Phone, Address and Guardian(s)	Flags	Health	IEP	PLP	Documents
12 Student, Andrea #123456	F	11/07/2002			(812) 555-0123 1067 63th Ave S New Hope, MN 55427-2015 Colin Parent C:(812) 555-9876					
12 Student, Bethany #234567	F	09/25/2002			(812) 555-1234 50511 73rd Ave S Plymouth, MN 55441-1354 Lea Parent C:(812) 555-8765 Rick Parent C:(812) 555-7654					
12 Student, Charles #345678	M	06/06/2002			(812) 555-2345 1005 Rose Lane Plymouth, MN 55442-2124 Pam Parent C:(812) 555-8543					
12 Student, David #456789	M	11/16/2002			(812) 555-3456 6402 Yarrow Road Minneapolis, MN 55411 Barbara Parent C:(812) 555-5432 Michael Parent C:(812) 555-4321					
12 Student, Emily #567890	F	02/02/2003			(812) 555-4567 5008 63rd Ave S New Hope, MN 55427-1963 Ruby Parent C:(812) 555-3210					

SECTION ROSTER PRINT OUT UPDATES, CONTINUED:

Path: Scheduling > Courses > Course > Section > Roster

*The roster can be printed from here by selecting the **Print Options** icon at the top of the Roster tab. This displays the **Roster Print Options** editor, where the user can select appropriate settings for the printing of the roster.*

Section Roster ☆

Scheduling & Courses > Courses > Section Roster

 Print Options

Active Students:

Name
11 Student, Abe #844597
12 Student, Ash #845147
12 Student, Ben #811512

Incoming Students:

Name	Gender
------	--------

Dropped Students:

Name	Gender
------	--------

Section Roster ☆

Scheduling & Courses > Courses > Section Roster

Roster Print Options

This report displays student rosters for this section. The Effective Date is used to determine both the active Teachers assigned to the Course-Section and which students to include on the roster.

* Term

* Effective Date

Page Printing Options Shade Alternate Rows

- Display Options
- Course State Code
 - Staff Number
 - Show Section Placement
 - Show Incoming Students
 - Show Dropped Students
 - Show Blended Learning Group Summary

- Student Options
- Student Number
 - Local Number State ID
 - Student Picture
 - Small Large
 - Household Phone and Address
 - Guardians
 - Show Guardian Contact Information
 - Counselor Name
 - Graduation Cohort Year
 - Race/Ethnicity
 - Federal State
 - Date of Birth
 - Health Conditions
 - Programs/Flags
 - Flags EP PLP
 - Blended Learning Group
 - Locker

20-21 Harrison High 5856 Peachtree Parkway, Metro City MN 55436 Generated on 08/05/2020 08:53:21 PM Page 1 of 4	Section Rosters Teacher: Drevas, Doras Staff Number: 10882 Period Schedule: All Period Schedules Effective Date: 08/05/2020 - Courses: 1 Sections: 2 Active Students: 58 (M: 35 F: 23) Active Grade Levels: 09:58																														
Course: 1100-4 Integrated Math I Period: 4 11:40AM-1:00PM (Daily) Room: 1312 Term(s): 1, 2, 3, 4	Grade Levels: 09:30																														
Active Students: 30 (M: 18 F: 12) Blended Learning Group Summary All Virtual: 2 (M: 2 F: 0) In School: 6 (M: 2 F: 4)																															
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SUB ATTENDANCE ROSTER UPDATE:

Path: Index > Sub Attendance Roster

The Sub Attendance Roster now indicates whether or not a student is in the Distance Learning Group.

2020-2021 ALICE SMITH ELEMENTARY 1070 Beckworth Drive, RENO NV 89506				Teacher: _____ Roster Date: 8/17/2020			
Course: 001E-0 AM ATTENDANCE				Schedule: Main			
Period: AM	Time: 9:30 AM-11:45 AM	Room: M-6	Students: 4	Male: 2	Female: 2		
Student	Pref. Name	Student #	Grd.	Distant	Absent	Tardy	Comments
				Distant			
				Distant			

To the best of my knowledge, the information contained on this document is verified as accurate and complete.

Signature _____ Date _____

TEACHER VIEW FOR TAKING ATTENDANCE:

Teacher Gradebook

Below is a screenshot of how attendance is taken from a teacher's Infinite Campus view. Teachers will only be able to take attendance through the **Attendance List View** and not their **Seating Chart View**. Physical students will be shown first, and virtual students second.

The screenshot displays the attendance interface for the date 08/10/2020, Period AM. It shows a summary of attendance for 7 students (5 Present, 1 Absent, 1 Tardy) and a breakdown by student type: Physical (4 Present, 2 Absent, 1 Tardy) and Virtual (3 Present, 3 Absent, 0 Tardy, 0 Participated). The interface is divided into two sections: Physical and Virtual.

Physical Attendance Section:

Students: 4	2	1	1	Excuse	Comments
00 BROWN, CHARLIE	P	A	T		
00 CAPTAIN, AMERICA	P	A	T		EMI
00 IRON, MAN	P	A	T		
00 MICKEY, MOUSE	P	A	T		

Virtual Attendance Section:

Students: 3	Participated 1	Excuse	Participation Comments
00 ANT, MAN	<input checked="" type="checkbox"/>		
00 BEAR, TEDDY	<input type="checkbox"/>		HDE
00 SLEEPING, BEAUTY	<input type="checkbox"/>		No work, Icontacted parents/student

Red arrows in the original image point to the 'Physical' and 'Virtual' labels in the section headers.